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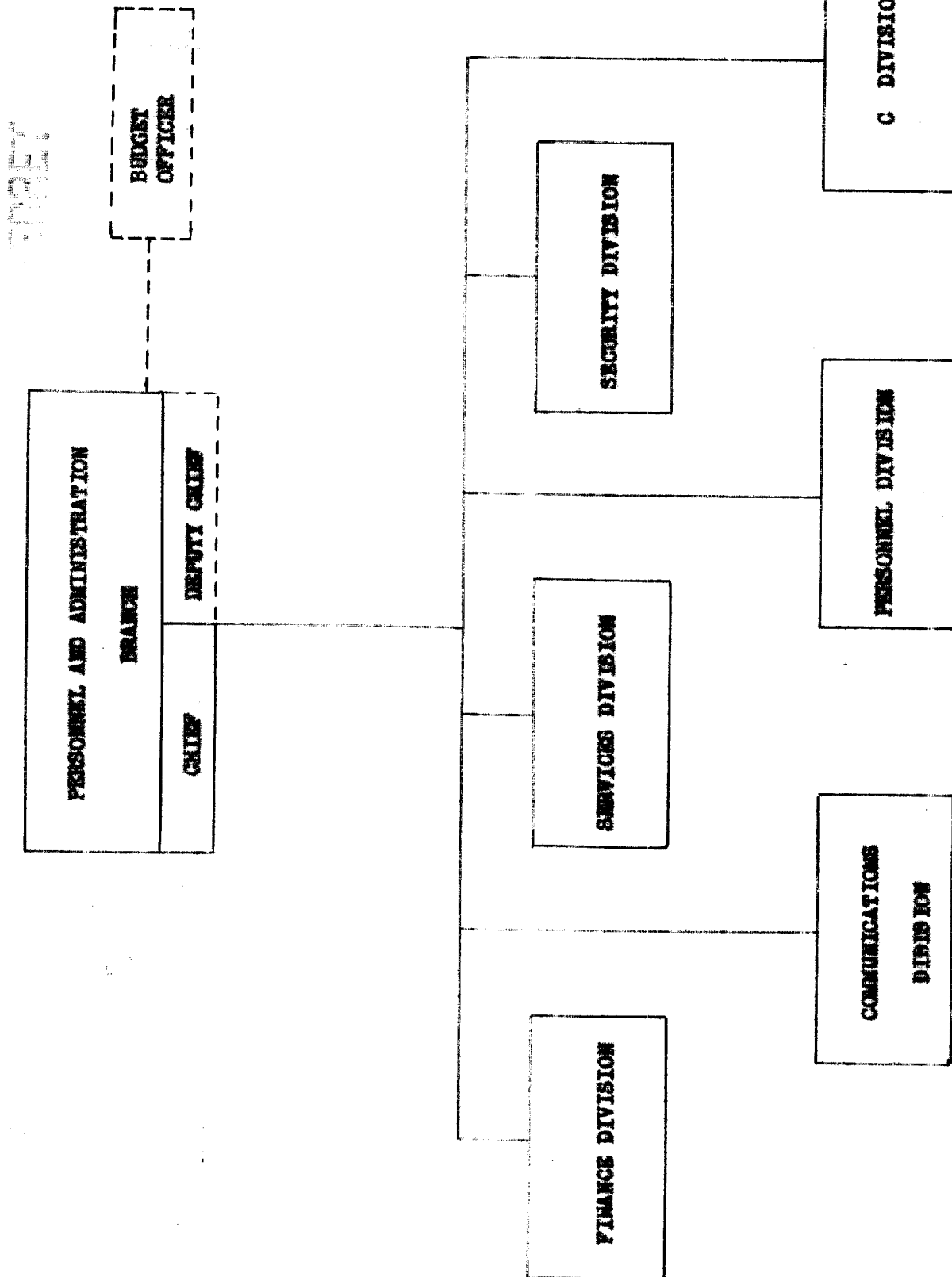
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CENTRAL INTELLIGENCE GROUP

Personnel and Administration Branch

The Personnel and Administration Branch directs and administers the overall financial, personnel, communication and service programs of the agency. Directs establishment of procedures for the preparation of the annual budget and the accounting for funds, vouchered and unvouchered; establishes policies for procurement, placement, indoctrination, training and medical care of personnel; provides overall direction for the establishment and maintenance of communication facilities, procurement of supplies and property, reproduction, recording and transportation activities.

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